

National Aeronautics and Space Administration
Goddard Space Flight Center
Greenbelt, MD 20771



September 30, 2015

210

Reply to Attn of:

TO: All GSFC Purchase Cardholders
FROM: 210/Chief, Procurement Operations Division
SUBJECT: Revision to Delegation of Authority for Purchase Card Purchases

As a result of a revision to the micro-purchase threshold (per Federal Acquisition Circular 2005-83), your single purchase authority for bankcard is increased from \$3,000 to \$3,500, effective October 1, 2015. Your monthly limit remains unchanged. Please retain this notice with your original Delegation of Authority.

If you have any questions, please contact Dawn Murvin, GSFC **Purchase** Card Program Coordinator, at 301-286-4915.

Mary I. Stevens

Bo | Michael E. McGrath

cc:
Cardholder Files
Approving Officials